**Two-Factor Authentication – PPX**

The following are recommended download options available for iPhone or android devices (any authenticator app will work, if already using)

• ***Microsoft Authenticator on the App Store (iOS devices):*** <https://itunes.apple.com/us/app/microsoft-authenticator/id983156458?mt=8>

* ***Microsoft Authenticator on the App Store (Android device):***

<https://play.google.com/store/apps/details?id=com.azure.authenticator>

**To activate:**

1. Log into PPX
2. Verify email address – email address can only be registered once.
3. Download Authenticator App (suggestions listed above)
4. Using the Authenticator that was downloaded to your mobile device, **Scan the QR code** or type the QRP code into the app (see applications above).
5. Enter the **6-digit code** and click **Enable**. (This will change to a red Disable button)
	1. The Two-Factor Authentication is now registered and ready for use!
6. Completely log out of PPX and log in to verify that the Two-Factor Authentication works correctly.

**Important Reminders:**

* Once activated, the PPX will require a 6-digit code to be entered using the app that was installed at setup after entering the password.